

Maximizing Your Training Investment

HOW IT WORKS: TrainingEvals.comSM services help you automate the evaluation process. Participants are prompted through email notification to complete their training evaluations on-line. After several weeks, training participants receive another email notice requesting they complete a follow-up evaluation on-line. Supervisors and/or managers also receive email notices at designated intervals requesting their evaluation feedback be entered on line. Each response is automatically recorded into the database for immediate integration into training management reports.

Customizable Evaluation Templates Capture Comprehensive Data

Evaluation #1 – Captures participant's initial response

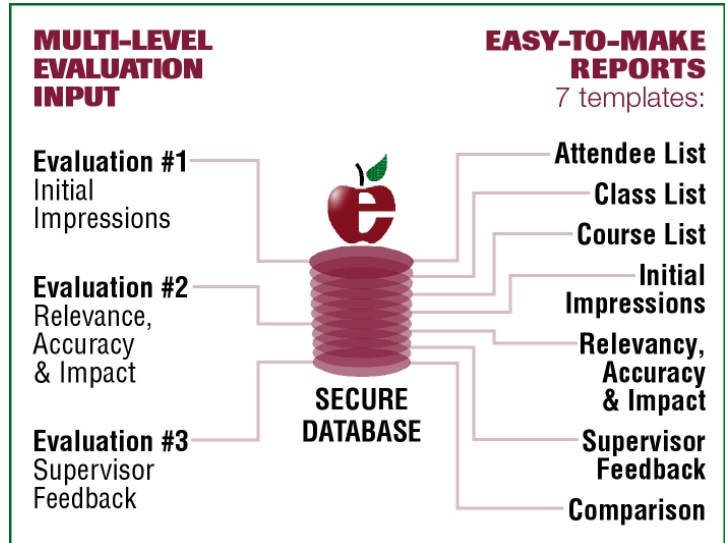
- Pre-training activities
- Training environment
- Trainer
- Method of presentation and materials
- Overall impressions

Evaluation #2 – Captures participant's perceived learning

- Relevance, applicability of course content
- Impact on behavior, attitude and learning

Evaluation #3 – Captures management's perception of impact on employee performance

- Relevance, applicability of course content
- Impact on employee behavior and attitude
- Impact on business goals and objectives



Report Templates Present Data for Key Training Outcomes

- Evaluation responses by course, trainer and/or location sorted by a date range of your choosing for initial, follow-up, and supervisor feedback
- Document compliance with training requirements
- Benchmark training effectiveness and quality trends
- Evaluate training results by training vendor
- Monitor progress toward implementation of new technologies, procedures, and programs

Results:

- ✓ You capture data necessary for ROI analysis
- ✓ You have immediate access to data that validates your training effectiveness
- ✓ You save money and time by using easily accessible and fully maintained technology

FULLY HOSTED, COST EFFECTIVE SERVICES:

- Web-based application designed to facilitate the process of capturing, tabulating, storing, and reporting information about your training program.
- Storage of all of the data entered into the system by your training program staff and by class participants and/or management in response to evaluation questions.
- Maintenance of the server, web-site and application.
- Ability to enter an unlimited number of courses, classes, teachers, locations, participants, and supervisors.
- Access to three evaluations for each class.
- Choice of how to administer the supervisor evaluations for each class, course, or series of courses.
- Ability to determine the timing of each evaluation for each course and use of the automatic notification function.
- Unlimited use of email to send and re-send notifications for each type of evaluation.
- Ability to manually enter evaluation data when necessary.
- Ability to create, view, and print reports as often as desired from pre-formatted templates.
- A variety of support resources including telephone and/or email support for your training program manager, a user instruction manual, and email helpdesk for participants and supervisors.
- Use of any up-grades to the shared functions within the application as they occur.

Affordable customization of all templates is an option and can be purchased separately. Additional IT customization and enhancement, consultation and data analysis to support your evaluation development and/or training program improvement is also available. Requests for proposals welcome.

Contact us to start improving your training investment today:

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The logo for Science Applications International Corporation (SAIC) features the letters "SAIC" in a stylized, blue, blocky font. To the right of the letters is the text "Science Applications International Corporation" and "An Employee-Owned Company" in a smaller font.

Advanced Management Inc.
Oak Ridge, Tennessee

aligning to improve training evaluation and impact